

HOT TOPIC INC.

HOT TOPIC BOX LUNCH Her Universe™

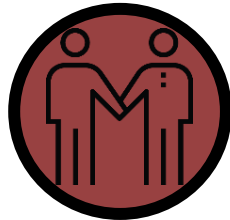


2020
Benefits Guide

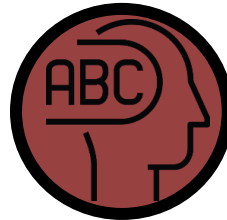
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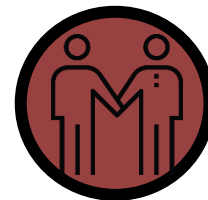
Our Mission

At Hot Topic, we believe that you, our employees, are our most important asset. Helping you and your families achieve and maintain good health—physical, emotional and financial—is the reason Hot Topic offers you this benefits program. We are providing you with this overview to help you understand the benefits that are available to you and how to best use them. Please review it carefully and make sure to ask about any important issues that are not addressed here.

While we've made every effort to make sure that this guide is comprehensive, it cannot provide a complete description of all benefit provisions. For more detailed information, please refer to your plan benefit booklets or summary plan descriptions (SPDs). The plan benefit booklets determine how all benefits are paid.

Medicare Part D Notice: If you (and/or your dependents) have Medicare or will become eligible for Medicare in the next 12 months, a federal law gives you more choices about your prescription drug coverage. Please see the Annual Notices on page 21 for more details.





Eligibility & Enrollment

WHO IS ELIGIBLE?

Full-time employees, Part-time ASMs and Part-time DC Associates are eligible for the benefits outlined in this overview.

You can enroll the following family members in our medical, dental and vision plans.

- Your spouse (the person who you are legally married to under state law, including a same-sex spouse).
- Your domestic partner is eligible for coverage if you have completed a Domestic Partner Affidavit.
- Your children:
 - o Under the age of 26 are eligible to enroll in medical, dental, and vision coverage. They do not have to live with you or be enrolled in school. They can be married and/or living and working on their own.
 - o Over age 26 ONLY if they are incapacitated due to a disability and primarily dependent on you for support.
 - o Named in a Qualified Medical Child Support Order (QMCSO) as defined by federal law.

Please refer to the Summary Plan Description for complete details on how benefits eligibility is determined. SPDs can be found on the company intranet.

WHO IS NOT ELIGIBLE?

Family members who are not eligible for coverage include (but are not limited to):

- Parents
- Grandparents
- Siblings

SPOUSAL SURCHARGE

Employees who choose to enroll a spouse or domestic partner who is eligible for medical insurance through another employer plan, will pay an additional \$60 per paycheck.

QUALIFYING LIFE EVENTS

Open enrollment is the one time each year that you can make changes to your benefit elections without a qualifying life event. Notify the Benefits Department right away if you have a qualifying life event and need to make a change (add or drop) to your coverage election.

Life events include (but are not limited to):

- Birth or adoption of a baby or child
- Loss of other healthcare coverage
- Eligibility for new healthcare coverage
- Marriage or Divorce

You have 30 days to make your change.

HOW TO ENROLL

Open Enrollment is the only time during the year when you can make changes, additions or cancellations to your benefits unless you experience a qualifying life event such as marriage, divorce, adding/removing a domestic partner, birth or adoption of a child, or loss of other insurance coverage.

Should one of these life events occur, notify the Benefits Department within **30 days** of the event. New hires have 30 days from your hire date to make enrollment elections.

Enroll in Benefits

- Go to the UltiPro website: <https://n32.ultipro.com/>
- Your user ID is an “H” followed by your six digit employee number. Please note that if your employee number is less than six digits add “0” in front of your number to make it six digits.
- If you need to reset your Ultipro password, please email Helpdesk@hottopic.com

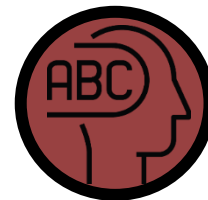
Enrolling a Domestic Partner

When enrolling a Domestic Partner carefully follow the instruction guide as there are two steps to complete the enrollment process.

Proof of relationship

- If you are enrolling a dependent, you are required to have proof of relationship documents (e.g., marriage license, birth certificate) on file.
- If you are enrolling a domestic partner, you are required to have a notarized domestic partner affidavit on file.
- Failure to provide proof of relationship documents will result in cancelation of benefit plans for covered dependents.
- If you need to change your marital status, please contact HTHRAAdmin@hottopic.com
- You can upload documents yourself in UltiPro (see UltiPro “How to Upload Documents” guide) or contact the Benefits Department at benefits@hottopic.com.

For assistance, contact your Benefit Advocate at alliantba@alliant.com or 888-585-5399.



Helpful Terms

MEDICAL/GENERAL TERMS

Coinsurance - The cost share between you and the insurance company. Coinsurance is always a percentage totaling 100%. For example, if the plan pays 70%, you are responsible for paying the remaining 30% of the cost.

Copay - The fee you pay to a provider at the time of service.

Deductible - The amount you have to pay out-of-pocket for expenses before the insurance company will cover any benefit costs for the year (except for preventive care and other services where the deductible is waived).

In-Network - Services received from providers (doctors, hospitals, etc.) who are a part of your health plan's network. In-network services generally cost you less than out-of-network services.

Out-of-Network - Services received from providers (doctors, hospitals, etc.) who are not a part of your health plan's network. Out-of-network services generally cost you more than in-network services. With some plans, such as HMOs and EPOs, out-of-network services are not covered.

Out-of-Pocket - Healthcare costs you pay using your own money, whether from your bank account, credit card, Health Reimbursement Account (HRA), Health Savings Account (HSA) or Flexible Spending Account (FSA).

Out-of-Pocket Maximum – The most you would pay out-of-pocket for covered services in a year. Once you reach your out-of-pocket maximum, the plan covers 100% of eligible expenses.

Preventive Care – A routine exam, usually yearly, that may include a physical exam, immunizations and tests for certain health conditions.

Explanation of Benefits (EOB) - The statement you receive from the insurance carrier that explains how much the provider billed, how much the plan paid (if any) and how much you owe (if any). In general, you should not pay a bill from your provider until you have received and reviewed your EOB (except for copays).

PRESCRIPTION DRUG TERMS

Tier 1 – Lower-cost medications that provide the highest overall value. Mostly generic drugs. Some brand-name drugs may also be included. Use Tier 1 drugs for the lowest out-of-pocket costs.

Tier 2 - Mid-range cost medications that provide good overall value. A mix of brand-name and generic drugs. Use Tier 2 drugs, instead of Tier 3, to help reduce your out-of-pocket costs.

Tier 3 - Highest-cost medications that provide the lowest overall value. Mostly brand-name drugs, as well as some generics. Ask your doctor if a Tier 1 or Tier 2 option could work for you

Specialty Pharmacy - Provides special drugs for complex conditions such as multiple sclerosis, cancer and HIV/AIDS.

DENTAL TERMS

Basic Services - Generally include coverage for fillings and oral surgery.

Endodontics - Commonly known as root canal therapy.

Implants - An artificial tooth root that is surgically placed into your jaw to hold a replacement tooth or bridge. Many dental plans do not cover implants.

Major Services - Generally include restorative dental work such as crowns, bridges, dentures, inlays and onlays.

Orthodontia - Some dental plans offer Orthodontia services for children (and sometimes adults too) to treat alignment of the teeth. Orthodontia services are typically limited to a lifetime maximum.

Periodontics - Diagnosis and treatment of gum disease.

Pre-Treatment Estimate - An estimate of how much the plan will pay for treatment. A pre-treatment estimate is not a guarantee of payment.



Medical (UHC)

Listed below is a summary of the different medical plans. More detailed descriptions are available in the Summary Plan Descriptions located on the Company Intranet/Human Resources website. Your eligibility for each plan is based on your home zip code. A glossary of helpful terms can be found on page 5 of this book.

	Basic EPO	EPO	PPO	
	In-Network	In-Network	In-Network	Out-of-Network
Annual Deductible	\$4,000 / \$8,000	\$750 / \$2,250	\$1,250 / \$3,750	\$3,750 / \$11,250
Annual Out-of-Pocket Max	\$6,800 / \$13,600	\$3,250 / \$7,150	\$3,750 / \$11,250	\$7,500 / \$22,500
Office Visit				
Primary Provider	\$30 copay	\$20 copay	\$30 copay	Plan pays 50% ¹
Specialist	\$50 copay	\$40 copay	\$50 copay	Plan pays 50% ¹
Virtual Visits ²				
Medical	\$5 copay	\$5 copay	\$5 copay	Not Available
Psychologist	\$30 copay	\$20 copay	\$30 copay	Not Available
Psychiatrist (45 min initial visit)	\$30 copay	\$20 copay	\$30 copay	Not Available
Acupuncture & Chiropractor	\$30 copay	\$20 copay	\$30 copay	Plan pays 50% ¹
Limitations	60 Acu visits 24 Chiro visits	60 Acu visits Unlimited Chiro ³	60 Acu visits Unlimited Chiro ³	In-Network limitations apply
Out-Patient Mental Health Counseling	\$30 copay	\$20 copay	\$30 copay	Plan pays 50% ¹
Physical Therapy	\$30 copay	\$20 copay	\$30 copay	Plan pays 50% ¹
Lab and X-ray	Plan pays 70% ¹	Plan pays 80% ¹	Plan pays 80% ¹	Plan pays 50% ¹
Inpatient Hospitalization	N/A	\$500 admission copay	\$1,000 admission copay	\$1,000 admission copay
Hospitalization coinsurance	Plan pays 70% ¹	Plan pays 80% ¹	Plan pays 80% ¹	Plan pays 50% ¹
Outpatient Surgery	Plan pays 70% ¹	Plan pays 80% ¹	Plan pays 80% ¹	Plan pays 50% ¹
Urgent Care	\$125 copay	\$50 copay	\$50 copay	Plan pays 50% ¹
Emergency Room	\$500 per visit ⁴	\$500 per visit ⁴	\$500 per visit ⁴	\$500 per visit ⁴

¹After deductible

²Medical visits accessed through Amwell and DoctorOnDemand. Mental Health visits accessed through United Behavioral Health.

³Subject to medical necessity

⁴Copay waived if admitted

To find additional plan info, visit our **Benefits Website** at hottopicboxlunchperks.com and enter this code: **HT2020**

UHC Choice vs Select:

- **Choice Network:** Non-California plan participants
- **Select Network:** California plan participant



Prescription Drugs (UHC)

Listed below is a summary of the different prescription drug plans. More detailed descriptions are available in the Summary Plan Descriptions located on the Company Intranet/Human Resources website. Your eligibility for each plan is based on your home zip code.

	Basic EPO	EPO	PPO
	In-Network	In-Network	In-Network
Prescription Drug Deductible	\$150 per member*	\$150 per member*	\$150 per member*
Annual Out-of-Pocket Limit	See Medical OOP Max	\$4,100 / \$7,550	\$3,600 / \$3,450
Retail			
Tier 1	\$15 copay	\$15 copay	\$15 copay
Tier 2	\$50 copay	\$50 copay	\$50 copay
Tier 3	\$75 copay	\$75 copay	\$75 copay
Specialty Medications	50% up to \$200 max	50% up to \$200 max	50% up to \$200 max
Supply Limit	31 days	31 days	31 days
Mail & Retail			
Tier 1	\$37.50 copay	\$37.50 copay	\$37.50 copay
Tier 2	\$125 copay	\$125 copay	\$125 copay
Tier 3	\$187.50 copay	\$187.50 copay	\$187.50 copay
Specialty Medications	50% up to \$500 max	50% up to \$500 max	50% up to \$500 max
Supply Limit	90 days	90 days	90 days

*Applies to Brand Drugs in Tiers 2 & 3 combined only
 NOTE: Birth Control Covered at 100% in Generic (Tier 1)

REMINDER: Walgreens is considered Out-of-Network with our prescription drug plans through UHC.

Use an In-Network provider to save on your out of pocket expenses!

Out-of-Network (Basic EPO, EPO & PPO)

Prescription Drug Deductible	\$150 per member*
Retail	
Tier 1	Plan pays 70%
Tier 2	Plan pays 70%
Tier 3	Plan pays 70%
Specialty Medications	Plan pays 70%
Supply Limit	31 days

Mail & Retail 90 day supply is not covered out-of-network





Medical Cost of Coverage

YOUR BI-WEEKLY MEDICAL RATES (26 PAY PERIODS)

HOURLY (Non-Exempt)	Pre-Tax Deduction (per paycheck)		
Plan	Basic EPO*	EPO*	PPO**
Employee Only	\$5.80	\$18.50	\$28.50
Employee + Spouse	\$52.30	\$92.80	\$138.00
Employee + Children	\$46.50	\$82.25	\$116.70
Employee + Family	\$107.10	\$172.05	\$217.45

SALARY (Exempt) Up to \$149.9k	Pre-Tax Deduction (per paycheck)		
Plan	Basic EPO*	EPO*	PPO**
Employee Only	\$10.00	\$23.90	\$34.00
Employee + Spouse	\$58.10	\$100.30	\$146.00
Employee + Children	\$52.75	\$89.40	\$125.00
Employee + Family	\$112.45	\$180.60	\$226.00



MEDICAL RATES FOR YOUR DOMESTIC PARTNER (DP)

HOURLY (Non-Exempt)	After-Tax Deduction (per paycheck)			Amount Taxable as Income (per paycheck)		
	Basic EPO*	EPO*	PPO**	Basic EPO*	EPO*	PPO**
DP	\$46.50	\$74.30	\$109.50	\$127.57	\$141.66	\$158.00
DP + Child(ren) of a DP	\$101.30	\$153.55	\$188.95	\$189.36	\$207.06	\$260.20
EE + EE's Children + DP	\$60.60	\$89.80	\$100.75	\$87.57	\$94.04	\$128.82

SALARY (Exempt)	After-Tax Deduction (per paycheck)			Amount Taxable as Income (per paycheck)		
	Basic EPO*	EPO*	PPO**	Basic EPO*	EPO*	PPO**
DP	\$48.10	\$76.40	\$112.00	\$125.97	\$139.56	\$155.50
DP + Child(ren) of a DP	\$102.45	\$156.70	\$192.00	\$188.22	\$203.92	\$257.15
EE + EE's Children + DP	\$59.70	\$91.20	\$101.00	\$88.47	\$92.64	\$128.56

*CA – Select Network; Non-CA Choice Network

**CA – Select Plus Network; Non-CA – Choice Plus Network

Note: Employees with an annual salary exceeding \$149k will have an additional amount added to their medical deduction. Contact HT Benefits (benefits@hottopic.com) for those amounts.



Where to Get Care

With many options for getting care, how do you choose? This chart can help you understand how you can save money when your illness or injury is not as emergent. For example, if you think you have pink eye, rather than going to Urgent Care or your Primary Care Physician, consider a Virtual Visit for a much lower cost!

Where to get care	What it is	Type of Care	Cost
Advocate4Me	Advocates have a wide range of qualifications, from nursing degrees to complex claims resolution. They also have access to a full team of clinicians, pharmacists and more.	<ul style="list-style-type: none"> • Benefits and claims assistance • Choosing appropriate medical care • Finding a doctor or hospital • Understanding treatment options • Achieving a healthier lifestyle • Answering medication questions 	No additional cost
Virtual Visit	A virtual visit lets you see a doctor via your smartphone, tablet or computer. Best of all, the convenience of medical virtual visits are available to you for a \$5 copay when you're enrolled in one of our UHC medical plans!	<ul style="list-style-type: none"> • Allergies • Pink eye • Bronchitis • Cough/colds • Diarrhea • Fever • Rashes • Seasonal flu • Sinus problems • Sore throats • Stomach aches • Bladder infections 	\$
Primary Care Physician (PCP)	Go to a doctor's office when you need preventive or routine care. Your primary doctor can access your medical records, manage your medications and refer you to a specialist, if needed.	<ul style="list-style-type: none"> • Annual Physical • Checkups • Preventive services • Minor skin conditions • Vaccinations • General health management 	\$\$
Urgent Care (UC)	Urgent care is ideal for when you need care quickly, but it is not an emergency (and your doctor isn't available). Urgent care centers treat issues that aren't life threatening.	<ul style="list-style-type: none"> • Sprains • Strains • Minor burns • Minor infections • Minor broken bones • Cuts that may need a few stitches 	\$\$\$
Emergency Room (ER)	The ER is for serious life-threatening or very serious conditions that require immediate care. This is also when to call 911.	<ul style="list-style-type: none"> • Heavy bleeding • Large open wounds • Sudden change in vision • Sudden weakness or trouble talking • Chest pain • Major burns • Spinal injuries • Severe head injury • Breathing difficulty • Major broken bones 	\$\$\$\$



Dental (Aetna)

Listed below is a summary of the different dental plans. More detailed descriptions are available in the Summary Plan Descriptions located on the Company Intranet/Human Resources website.

	Aetna Dental PPO		Aetna Dental DHMO
	In-Network	Out-Of-Network	In-Network
Annual Deductible	\$50 / \$150 (waived for diagnostic & preventive)	\$75 / \$225	\$0 / \$0
Annual Plan Maximum	\$1,500 per member	\$1,500 per member	Unlimited
Diagnostic & Preventive	Plan pays 80%	Plan pays 80%	\$0 - \$88 copay*
Basic Services			
Restorative	Plan pays 80% after deductible	Plan pays 50% after deductible	\$0 - \$75 copay*
Endodontics	Plan pays 80% after deductible	Plan pays 50% after deductible	\$0 - \$400 copay*
Periodontics	Plan pays 80% after deductible	Plan pays 50% after deductible	\$10-\$375 copay*
Major Services	Plan pays 50% after deductible	Plan pays 50% after deductible	\$0-\$460 copay*
Orthodontic Services			
Orthodontia	Plan pays 50%	Plan pays 50%	\$30-\$1,545*
Lifetime Maximum	\$1,500 per member	\$1,500 per member	Unlimited
Dependent Children up to age 26	Covered	Covered	Covered
Adults	Covered	Covered	Covered

*Refer to the copay schedule for a full list of covered services and costs

Dental Cost of Coverage

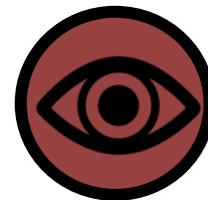
Your Bi-Weekly Dental Rates (26 Pay periods)

HOURLY & SALARY Plan	Pre-tax Deduction (per paycheck)	
	DHMO	PPO
Employee Only	\$3.85	\$5.54
Employee + 1	\$11.33	\$16.13
Employee + 2 or more	\$18.57	\$28.89

Dental Rates for Your Domestic Partner (DP)

HOURLY & SALARY Plan	After-Tax Deduction (per paycheck)		Amount Taxable as Income (per paycheck)	
	DHMO	PPO	DHMO	PPO
DP Only	\$7.48	\$10.59	\$0.34	\$0.44
DP + Child(ren) of a DP	\$14.72	\$23.35	\$0.11	\$0.91

To find additional plan info, visit our **Benefits Website** at hottopicboxlunchperks.com and enter this code: **HT2020**



Vision (VSP)

Listed below is a summary of the different vision plans. VSP Provider Network for both the Core and Buy-Up Plans: **VSP Choice**. NOTE: No ID card is necessary. Just tell your VSP network provider that you have VSP.

	Vision Service Plan Vision Core		Vision Service Plan Vision Buy-Up	
	In-Network	Out-Of-Network	In-Network	Out-Of-Network
Examination				
Benefit	\$10 copay	Allowance up to \$45	\$10 copay	Allowance up to \$45
Frequency	12 months	12 months	12 months	12 months
Materials	N/A	N/A	\$25 copay	See schedule below (in-network limitations apply)
Prescription Glasses				
Single Vision Lens	20% Discount	Not Covered	\$25 copay	Allowance up to \$30
Bifocal Lens	20% Discount	Not Covered	\$25 copay	Allowance up to \$50
Trifocal Lens	20% Discount	Not Covered	\$25 copay	Allowance up to \$65
Frequency	Unlimited	N/A	12 months	12 months
Frames				
Benefit	20% Discount	Not Covered	Allowance up to \$150 Allowance up to \$80 at Costco	Allowance up to \$70
Frequency	Unlimited	N/A	24 months	24 months
Contacts (Elective)				
Benefit	15% Discount	Not Covered	Allowance up to \$120	Allowance up to \$105
Frequency	Unlimited	N/A	12 months	12 months

Vision Cost of Coverage

To find additional plan info, visit our **Benefits Website** at hottopicboxlunchperks.com and enter this code: **HT2020**

Your Bi-Weekly Vision Rates (26 pay periods)

HOURLY & SALARY	Pre-tax Deduction (per paycheck)	
	CORE*	BUY UP
Plan		
Employee Only	\$0.00	\$3.24
Employee + 1	\$0.30	\$4.42
Employee + 2 or more	\$0.90	\$7.93

*You may only enroll in the vision core plan if you and/or your dependents are enrolled in a Hot Topic medical plan.

Vision Rates for Your Domestic Partner (DP)

HOURLY & SALARY	After-Tax Deduction (per paycheck)		Amount Taxable as Income (per paycheck)	
	CORE	BUY-UP	CORE	BUY-UP
Plan				
DP Only*	\$0.30	\$1.18	N/A	\$0.00
DP + Child(ren) of a DP*	\$0.90	\$4.69	N/A	\$0.00

*You may only enroll your domestic partner and/or domestic partner's child(ren) in the vision core plan if they are enrolled in a Hot Topic medical plan.



Life & Disability Insurance (Reliance Standard)

BASIC LIFE AND ACCIDENTAL DEATH & DISMEMBERMENT (AD&D)

Basic Life and AD&D Insurance pays you or your beneficiary if you die or suffer from loss of a limb, speech, sight, or hearing. Cost of coverage is paid for by Hot Topic.

Basic Life and AD&D Amount	\$25,000
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SUPPLEMENTAL LIFE

Supplemental Life Insurance allows you to buy additional life insurance to protect your family's financial security.

Employee Supplemental Life Amount	Increments of \$10,000 up to \$200,000 (not to exceed 1x earnings)
Spouse/DP Supplemental Life Amount	Increments of \$5,000 up to \$200,000 (not to exceed 100% of employee amount)
Child(ren) Supplemental Life Amount	Increments of \$2,000 up to \$10,000* (not to exceed 100% of employee amount)

*Birth to age 26, regardless of student or marital status

Supplemental Life Costs (Per Paycheck)

Employee Rates per \$10,000 Coverage: Costs range between \$0.23 and \$12.71 depending on your age.

Spouse/DP Rate per \$5,000 Coverage: Costs range between \$0.11 and \$6.35 depending on your Spouse/DP's age.

Dependent Child Rate: Costs range between \$0.19 and \$0.92 depending on the coverage amount you elect.

SHORT-TERM DISABILITY (STD)

STD Insurance helps pay the bills if you are unable to work due to a non-work related injury, illness or pregnancy.

Weekly Benefit Amount	Plan pays 60% of covered weekly earnings
Max Weekly Benefit	\$2,308
Benefits Begin After:	
Accident	7 days of disability
Sickness	7 days of disability
Max Payment Period*	12 weeks

*Maximum payment period is based on the first day you are disabled, not when benefits begin. Payments received through employer-funded disability are taxable.

LONG-TERM DISABILITY (LTD)

LTD Insurance protects a portion of your income if you are unable to work for an extended period of time.

LTD Core – Provided at no cost to you!

Monthly Benefit Amount	Plan pays 40% of covered monthly earnings
Maximum Monthly Benefit	\$5,000
Benefits Begin After:	90 days of disability
Maximum Payment Period*	Social Security normal retirement age

LTD Buy-Up

Monthly Benefit Amount	Plan pays 60% of covered monthly earnings
Maximum Monthly Benefit	\$7,500
Benefits Begin After:	90 days of disability
Maximum Payment Period*	Social Security normal retirement age

*Age at which the disability begins may affect the duration of the benefits.

NOTE: There is a 12 month waiting period before benefits would be paid if you need to be off of work due to a preexisting condition.

LTD Buy-Up Insurance Cost (Per Paycheck) Calculation*

Your Cost LTD Buy-Up	Equation
Buy-Up costs \$0.13 per \$100 of coverage:	Hourly Rate ____ x 2080 = ____ x .0013 ÷ 26 = ____ (Per paycheck)

*This calculation method does not apply to those who earn over the cap of \$150,000 annually

Short-Term and Core Long-Term Disability Costs

STD and Core LTD Insurance benefits are provided at no cost for Full-Time employees working 32 or more hours per week. STD may be coordinated with State Disability Insurance*, Social Security, and other non-company programs. Like STD, the amount of LTD pay you may receive is reduced by income received from other income sources like State Disability Insurance, if applicable.

*Employees in California may not be eligible for this benefit due to State Disability Insurance (SDI).



FSA & 401K

FLEXIBLE SPENDING ACCOUNTS - Administered by UnitedHealthcare (UHC)

What is it?

FSA allows you to direct a part of your pay, tax free, into an account that you can use throughout the year to pay for eligible health and/or dependent care expenses.

IMPORTANT: FSA is a use it or lose it benefit. You will forfeit any remaining balance in your FSA account if you have not used all of your funds by the end of the plan year.

You must re-elect FSA contributions during Open Enrollment for the next plan year.

Create an account at myuhc.com and sign up for automatic reimbursement, auto-deposit for claims and/or for auto-deposit for both medical and dependent care expense reimbursements.

Health FSA (HFSA)

Annual election can be up to a max of \$1,375*.

With the HFSA, you can pay for your qualifying expenses using your debit card OR your own money and then submitting receipts for reimbursement. **Examples of Eligible Expenses** include deductibles, office visit copays, prescription drug copays, over the counter medications, contact lenses, glasses, acupuncture, chiropractor, and braces.

Dependent Care FSA (DCFSA)

Annual election can be up to the household max of \$2,500*.

The money you put in a DCFSA can be used to reimburse your expenses incurred while you work. **Examples of Eligible Expenses** include day care, senior day care, before and after school programs, and sick child care. Dependents have to be under age 13 and/or declared as a dependent on your taxes.

401(K) PLAN - Administered through John Hancock Retirement Plan Services

Eligibility

Note: Employees in Puerto Rico & Canada are not eligible at this time.

- You must be at least 21 years old
- Have completed at least 200 hours of service
- Eligibility begins the 1st of the month following 200 hours of service.

Enrollment

Access your account at www.mylife.jhrps.com.

- Select the “register now, get started with your plan” link.
- Complete the registration process then make your saving and investment elections.
- Your savings deduction will start 1st of the month after you complete enrollment.

Changes

Make changes by logging into your account at www.mylife.jhrps.com

- Increase or decrease your savings election: Your new savings percentage will be effective the 1st of the month after you complete the change on line.
- Stop your savings deduction: Your new savings election will be effective 1st payroll after you complete the change on line.

Employee Contributions

You choose how much money you want to have deducted from each paycheck and that savings is deposited into an account for you.

Company Contributions

The company will match 50% of the first 4% of what you contribute.

Vesting

The money the company contributes has a 3-year vesting period based on your original hire date. At the end of one year of employment, you are 0% vested; at the end of 2 years, 50% vested; and at the end of 3 years, 100% vested.

Investment Options

You can change your investment elections as often as you like.

Some funds have trading restrictions which may limit the frequency and the amount of dollars that you can move between funds.

Refer to the fund fact sheet that was sent to you when you first became eligible for the plan. Updated investment results can be found by logging into your account at www.mylife.jhrps.com

*Annual limit prorated for short plan year of 6 months from July 1, 2020 through December 31, 2020.



Commuter Benefits (GoNavia)



COMMUTER BENEFIT PROGRAM

The GoNavia Commuter program allows you to pay for your work-related parking and transit expenses using pretax dollars. As a month-to-month benefit, you can opt in and out of the benefit at any time based on your transit or parking needs for the upcoming month!

ELIGIBLE EXPENSES

The GoNavia Commuter Benefit covers your work-related public transit and parking expenses including, but not limited to:

- Subways, streetcars, and commuter trains
- Buses
- Ferries
- Parking lots and garages
- Vanpool
- Rideshare, including [UberPOOL](#) and [Lyft Shared Rides](#)

Ineligible expenses include any non-work related expenses and individual transportation services like a taxi or a driving service.

HOW IT WORKS

Once registered on the [Navia website](#), you can place an order for your monthly transit and parking needs. The order amount will be deducted from your paycheck pretax and loaded onto a [Navia Benefits Debit MasterCard](#). You'll then use that card to purchase your work-related parking and transit expenses directly from your provider.

NAVIA BENEFITS DEBIT CARD

You'll be able to use this debit card at any transit or parking authority that uses the MasterCard® system. This includes:

- Transit Offices and Kiosks
- Transit Authority Websites
- Parking Lots/Garages

Your debit card has the technology to recognize that you're paying for a transit or parking expense based on your card swipe, so you don't need to submit those receipts.

UNUSED FUNDS

If you don't have the expenses to use all of your funds within the month, the balance will automatically roll over from month-to-month as long as you are an active employee and remain eligible for the benefit.

ADDITIONAL INFORMATION

To learn more or to register for this new benefit offering, click on the following hyperlink to visit the [GoNavia Commuter Benefits](#) website.





Time Off From Work



SICK PAY

If you are classified as an intern, you are eligible for sick pay. You will accrue sick time based on CA state law and may use up to 24 hours in a calendar year.

HOLIDAYS

Hot Topic observes six paid holidays in the U.S. each year:

- New Year's Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

BEREAVEMENT

All employees are eligible for 3 days of bereavement pay if an immediate family member passes away.

VOLUNTEER TIME OFF

Hot Topic employees or DC Manager/Supervisors can take up to 8 hours per quarter - working on a pre-approved list of companies to help out a charity of their choice. You are eligible after 90 days of service and time off is prorated.

JURY DUTY

Regular full-time employees can be paid up to 10 days missed due to jury duty service within a calendar year.

LEAVES OF ABSENCE

There are situations that may require an employee to be absent from work for an extended period of time. You may request a leave of absence for medical (including pregnancy), family care, or military service. Your leave of absence request has to be in writing on a "Request for Leave of Absence Form," indicating the dates you request to be away from work, and requires approval from both your immediate supervisor and Human Resources.

If you require a leave of absence, please e-mail LOARequests@hottopic.com for information.

FLEX TIME OFF (FTO) & VACATION

You will accrue FTO, which will allow you to take time off from work without having to specify a reason. FTO will accrue each pay period and you can use FTO after completing thirty (30) days of employment. It accrues as noted in the tables below.

FTO ACCRUAL (HQ, DC, RD & DM)

Years of Service	Annual FTO Accrual	Accrual Max
0-4 years	120 hrs (4.615 hrs bi-weekly)	180 hrs
5-9 years	160 hrs (6.153 hrs bi-weekly)	240 hrs
10-19 years	200 hrs (7.692 hrs bi-weekly)	300hrs
20 + years	240 hrs (9.230 hrs bi-weekly)	360 hrs

VACATION ACCRUAL (STORE ASSOCIATES*)

Years of Service	Annual Vacation Accrual	Accrual Max
0-4 years	Up to 80 hrs (3.077 hrs bi-weekly)	120 hrs
5-9 years	Up to 120 (4.615 hrs bi-weekly)	180 hrs
10-19 years	Up to 80 hrs (3.077 hrs bi-weekly)	240 hrs
20 + years	Up to 200 hrs (7.692 hrs bi-weekly)	300 hrs

*Full-Time Store Associates scheduled to work 40 hrs/week

Regular Part-Time Assistance Managers who have been with Hot Topic Inc. for at least one year are eligible for an annual vacation accrual of up to 24 hrs with accrual max of 36 hrs.



Work / Life Perks



HT FOUNDATION



The Hot Topic Foundation's goal is to change lives by increasing access to mental health programs and music education. Hot Topic Foundation proudly teams up with non-profits that provide these resources to those in need. Through our appreciation of music and our Company culture, we hope to promote the arts through experiences and education that enrich the lives of young people.

TUITION ASSISTANCE PROGRAM



Working and going to school can be challenging! Affording school can be challenging. Hot Topic Inc. is a strong supporter of education and wants to help make it a little easier. The Hot Topic Inc. Tuition Assistance Program (TAP) provides eligible employees with money for school. If you meet certain eligibility requirements, you could receive \$400 per course and 1 textbook per course up to \$100 – three times per year.

DISCOUNTS

Hot Topic Associate Discount Amounts:

- 40% associate discount on Hot Topic apparel, accessories, shoes and select novelty items.
- 40% on Hot Topic gift cards, in-store only.
- 20% associate discount on high end collectibles over \$50, CDs, vinyls, DVDs, and most electronic items, in-store and online.



BoxLunch Associate Discount Amounts:

- 30% associate discount on BoxLunch accessories, shoes, novelty items, CDs, vinyl, DVDs and select electronic items, in store only.
- 30% on BoxLunch gift cards, in-store only.

Pet Insurance:

Hot Topic Inc. offers pet insurance, which helps ensure pets receive the care they need when they need it. VPI Pet Insurance offers a 5% group discount. Call 1-877-738-7874 to enroll.

CONCERT TICKET REIMBURSEMENT



From time to time, Hot Topic will reimburse an associate for the price of a concert ticket in exchange for current fashion information. Reimbursement is for the face value of the concert ticket only. The face value of the ticket may not exceed \$25. If it does, only \$25 of the cost will be reimbursed. Contact HTofficeservices@hottopic.com for more info.



Mid-year Benefit Changes



CHANGING YOUR BENEFIT ELECTIONS

Other than during the annual “Open Enrollment” period, you may only make changes to your benefit elections if you experience a “qualified status change” or qualify for a “special enrollment.” Qualified status changes include:

- **Change in legal marital status**, including marriage, divorce, legal separation, annulment, or death of a spouse.
- **A court order** resulting from a divorce, legal separation, annulment, or change in legal custody (including a Qualified Medical Child Support Order) requiring coverage for your child.
- **Change in number of dependents**, including birth, adoption, placement for adoption, or death of a dependent child.
- **Change in employment status that affects benefit eligibility**, including the start or termination of employment by you, your spouse, or your dependent child.
- **Change in work schedule**, including an increase or decrease in hours of employment by you, your spouse, or your dependent child, including a switch between part-time and full-time employment that affects eligibility for benefits.
- **Change in a child’s dependent status**, either newly satisfying the requirements for dependent child status or ceasing to satisfy them.
- **Change in place of residence or worksite**, when the change affects the accessibility of network providers.
- **Change in your health coverage or your spouse’s coverage** attributable to your spouse’s employment.
- **Change in an individual’s eligibility for Medicare or Medicaid.**
- **An event that is a “special enrollment” under the Health Insurance Portability and Accountability Act (HIPAA)** including acquisition of a new dependent by marriage, birth or adoption, or loss of coverage under another health insurance plan.
- **An event that is allowed under the Children’s Health Insurance Program (CHIP) Reauthorization Act.** Under provisions of the Act, employees have 60 days after the following events to request enrollment if:
 - Employee or dependent loses eligibility for Medicaid or CHIP.
 - Employee or dependent becomes eligible to participate in a premium assistance program under Medicaid or CHIP.

Three rules apply to making changes to your benefits during the year:

1. Any change you make needs to be consistent with the change in status, AND
2. You need to make the change within **30 days** of the date the event occurs (unless otherwise noted above).
3. Benefit changes will be effective the first of the month following the life event (changes related to a promotion are subject to a 30 day waiting period).

Note: To enroll qualified dependents, you will be required to provide documentation, e.g. marriage/birth certificates, state/court documents, declaration of domestic partnership, etc. within 30 days of their eligibility.



Mental Health Resources

Many times when you think of “health” you may associate it with your body. However, it is very important not to forget about mental health. Your mind and body are connected. And your thoughts, feelings, and actions affect your overall well-being. That’s why Hot Topic provides you with resources to help you achieve and maintain optimal mental, physical, and emotional health. For more info, visit our Benefits Website at hottopicboxlunchperks.com and enter this code: **HT2020** and/or refer to our [Hot Topic Mental Health Toolkit](#).

VIRTUAL VISITS

Behavioral health virtual visits provide quick and easy access to behavioral health professionals from your mobile device*, tablet or computer.

The value of behavioral health virtual visits:

- You can connect with a provider from the comfort of home.
- Convenient appointment times accommodate busy schedules.
- They’re part of your behavioral health benefit through UHC for a \$20 or \$30 copay (see page 6).

Use for needs such as:

- Depression
- Anxiety
- ADD/ADHD
- Addiction
- Mental Health Disorders and Counseling

To schedule a behavioral health visit:

1. **Visit myuhc.com®.** Visit myuhc.com and sign in or register for an account.
2. **Find a doctor.** Click Find a Doctor > Mental Health Directory > People > Provider Type > Telemental Health Providers.
3. **Refine your search.** Refine search as needed, and choose a provider with the “telemental health provider” designation.
4. **Call the provider.** Call the provider to set up a time.

*Data rates may apply

LIVE AND WORK WELL

Whether you’re dealing with stress brought on by a specific situation, coping with recovering from a mental health or substance use condition – or just looking to help improve your overall well-being, you’ve come to the right place.

The Life and Work Well website is designed to give you quick access to the mental health resources that are available to you through your UHC benefits package. And, you can access this information securely, 24/7, from your desktop, mobile device or smartphone.

- Get help with a mental health or substance use condition
- Search for mental health providers, facilities or telemental health services
- Access articles, guides, videos, and a variety of other tools and resources to help you learn more about substance use or a specific physical or mental health condition
- Crisis support – when you or a loved one needs help now.
- Securely access all your benefits programs, view claims information and more.
- Self-service options reduce the hassle of managing your claims and updating personal information, notifications and more.

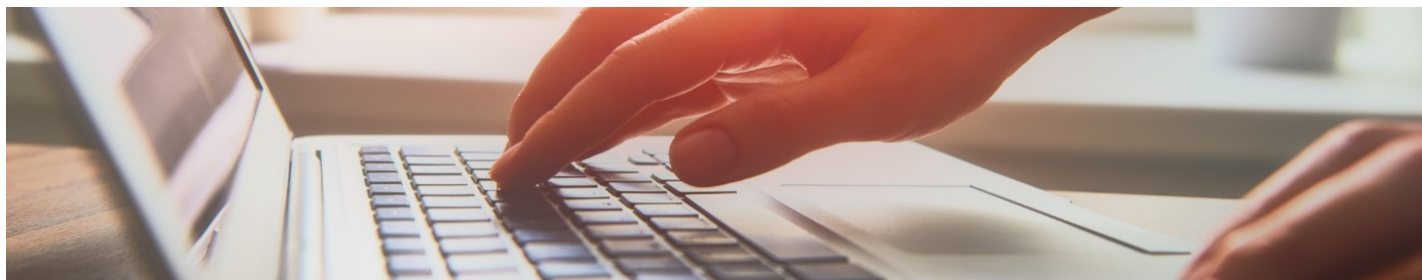
Take a tour at liveandworkwell.com. Register and log in or visit anonymously using your guest access code by clicking “I don’t know my access code” and then selecting “I am a member of UnitedHealthcare” in the drop down menu.

HOT TOPIC MENTAL HEALTH FOUNDATION

- **Mental Health America:** Get screened anytime, anywhere with Mental Health America’s Screening Tool: screening.mhanational.org/screening-tools?ref=HTFoundation. Screens are anonymous, free, and confidential.
- **National Suicide Prevention Lifeline & Crisis Text Line:** If you or someone you know is in crisis, call the National Suicide Prevention Lifeline at 1-800-273-TALK (8255) or text MHA to 741-741 to be connected to a trained Crisis Counselor 24/7.
- **LGBTQ Community Resources:** If you’re a member of the LGBTQ community and need to talk to a trained counselor, the Trevor Project’s TrevorLifeline 24/7: 1-866-488-7386.



Mobile Resources



MEDICAL – UNITEDHEALTHCARE APP

With the UnitedHealthcare app, you can stay on top of your benefits anywhere you go.

The UnitedHealthcare app allows you to:

- Access your health plan ID card
- View your copay, annual deductible and out-of-pocket expenses.
- Find network care options for doctors, clinics and hospitals in your area.
- Talk to a doctor by video 24/7



Put your health plan at your fingertips. Download the UnitedHealthcare app from the App Store or Google Play today!

DENTAL - AETNA MOBILE

Find what you need — wherever, whenever — with Aetna Mobile. That’s why it’s great to know you can use your cell phone with web access to view your dental plan information — whenever you want, wherever you are. The Aetna Mobile app is available for Android™ and iPhone® mobile devices.

Features of Aetna Mobile:

- **Find a doctor** - it’s easy to search for dentists in your area.
- **Pull up your dental ID card information** - if you left your ID card at home, it’s no problem.
- **Check benefits and coverage information** - just clear, accurate details when you click.
- **Search claims** - no more guesswork when you don’t have the paperwork with you.
- And more!



VISION - VSP VISION CARE APP

Manage your eye care needs at any time, and from anywhere. Find a doctor, view your benefits, access your vision card, and see special offers. Caring for your eyes has never been so easy.

VSP Vision Care app capabilities:

- Find a VSP doctor near you.
- View your vision benefits.
- View your Member Vision Card.
- Look up your past services and previous doctor’s visits.
- Get exclusive member savings from leading brands.
- See frame and contact lens brands prior to your office visit.



COMMUTER – MYNAVIA APP

The MyNavia App allows you to manage and access your benefits right from your smartphone! Available for iPhone and Android devices, the MyNavia App is a free-to-download and free-to-use tool for any Navia participant with Commuter benefits.

With the MyNavia app:

- Easy claim submission
- Receive claim alerts
- View account balances
- Fingerprint and facial ID login
- Access our list of eligible expenses
- Manage GoNavia commuter orders





Directory of Providers

YOUR BENEFIT ADVOCATE

Hot Topic offers you confidential access to Benefit Advocates who can help you with:

- General benefit questions
- Eligibility and coverage
- Finding a network provider
- Coverage changes due to life events (marriage, new child, divorce, etc.)

Contact your Benefit Advocate today by emailing alliantba@alliant.com or by calling 888-585-5399 between 8:30a.m. - 5:00p.m., Monday through Friday.

Need Claims Assistance? You'll need to complete a HIPAA Authorization Form to grant your Benefit Advocate permission to work with your insurer and/or healthcare provider(s) to resolve your claims issues. Permission is granted on a limited time basis to only the individuals listed on the form. The form is revocable at any time. Your Benefit Advocate will provide the form to you when needed.

NOTE: Benefit Advocate is a free service provided by Alliant Employee Benefits. You can still contact your Hot Topic Benefits Department via email at Benefits@hottopic.com.

Category	Carrier	Phone	Website	Policy/Group #
Medical	UnitedHealthcare (UHC)	800-842-2982	myuhc.com	714347
Advocate4Me	UHC Advocate4Me	800-842-2982	myuhc.com	714347
FSA	UHC Flexible Spending Account (FSA)	800-842-2982	myuhc.com	714348
Dental	Aetna	877-238-6200	aetna.com	658727
Vision	Vision Service Plan	800-877-7195	vsp.com	12286153
Life and AD&D	Reliance Standard Life and AD&D	800-351-7500 x4149	reliancestandard.com	GL 96,000
STD / LTD	Short- and Long-Term Disability (STD/LTD)	866-533-3438	reliancestandard.com	STD: G 100,001 LTD: LSC 97,200
EAP	ACI Specialty Benefits	855-775-4357	rsli.acieap.com	Company Code: RSLI859
Commuter	GoNavia Commuter Benefits	800-669-3539	naviabenefits.com	
Benefits Questions?	Your Designated Benefits Advocate	888-585-5399	Email: alliantba@alliant.com	Company Name: Hot Topic
Human Resources	Benefits Department	626-839-4681	Email: benefits@hottopic.com Fax: 626-609-2306	N/A
401(k)	John Hancock Retirement Plan Services	800-294-3575	mylife.jhrps.com	

Visit the Hot Topic Benefits Website at <https://hottopicboxlunchperks.com/> Code: HT2020

Health Insurance Portability and Accountability Act (HIPAA) Notice of Privacy Practices:

The HIPAA Notice of Privacy Practices is sent to participants when they become active on the plan. The information in this benefits book outlines the benefits that are effective September 1, 2020. It is not meant to be a complete explanation of each plan. Please refer to the Summary Plan Descriptions (SPDs) and insurance policies/certificates for more information. SPD's/certificates are available on the intranet. The information presented in this book is not intended to be construed to create a contract between Hot Topic Inc. and any one of Hot Topic Inc.'s employees. In the event that the content of this book or any oral representations made by any person regarding the plan conflict with or are inconsistent with the provisions of the plan document or insurance policies, the provisions of the plan document, insurance policy, or certificate are controlling. Hot Topic Inc. reserves the right to amend, modify, suspend, replace, or terminate, any of its plans, policies, or programs, in whole or in part.



Required Federal Notices

AVAILABILITY OF HIPAA PRIVACY NOTICE

The Federal Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) requires that we periodically remind you of your right to receive a copy of the HIPAA Privacy Notice. You can request a copy of the Privacy Notice by contacting the Benefit Advocates.

HIPAA NOTICE OF SPECIAL ENROLLMENT RIGHTS FOR MEDICAL/HEALTH PLAN COVERAGE

If you decline enrollment in a Hot Topic health plan for your dependents (including your spouse) because of other health insurance or group health plan coverage, you or your dependents may be able to enroll in a Hot Topic health plan without waiting for the next open enrollment period if you:

- Lose other health insurance or group health plan coverage. You must request enrollment within 30 days after the loss of other coverage.
- Gain a new dependent as a result of marriage, birth, adoption, or placement for adoption. You must request health plan enrollment within 30 days after the marriage, birth, adoption, or placement for adoption.
- Lose Medicaid or Children’s Health Insurance Program (CHIP) coverage because you are no longer eligible. You must request medical plan enrollment within 60 days after the loss of such coverage.

If you request a change due to a special enrollment event within the 30 day timeframe, coverage will be effective from the date of birth, adoption or placement for adoption. For all other events, coverage will be effective the first of the month following your request for enrollment. In addition, you may enroll in Hot Topic’s medical plan if your dependent becomes eligible for a state premium assistance program under Medicaid or CHIP. You must request enrollment within 60 days after you gain eligibility for medical plan coverage. If you request this change, coverage will be effective the first of the month following your request for enrollment. Specific restrictions may apply, depending on federal and state law.

WOMEN’S HEALTH AND CANCER RIGHTS ACT

The Women’s Health and Cancer Rights Act (WHCRA) requires employer groups to notify participants and beneficiaries of the group health plan, of their rights to mastectomy benefits under the plan. Participants and beneficiaries have rights to coverage to be provided in a manner determined in consultation with the attending Physician for:

- All stages of reconstruction of the breast on which the mastectomy was performed;
- Surgery and reconstruction of the other breast to produce a symmetrical appearance;
- Prosthesis; and
- Treatment of physical complications of the mastectomy, including lymphedema.

These benefits are subject to the same deductible and co-payments applicable to other medical and surgical benefits provided under this plan. You can contact your health plan’s Member Services for more information.

NEWBORNS’ AND MOTHERS’ HEALTH PROTECTION ACT NOTICE

Group health plans and health insurance issuers generally may not, under Federal law, restrict benefits for any hospital length of stay in connection with childbirth for the mother or newborn child to less than 48 hours following a vaginal delivery, or less than 96 hours following a cesarean section. However, Federal law generally does not prohibit the mother’s or newborn’s attending provider, after consulting with the mother, from discharging the mother or her newborn earlier than 48 hours (or 96 hours as applicable). In any case, plans and issuers may not, under Federal law, require that a provider obtain authorization from the plan or the insurance issuer for prescribing a length of stay not in excess of 48 hours (or 96 hours). If you would like more information on maternity benefits, call your plan administrator.

AVAILABILITY OF SUMMARY INFORMATION

As an employee, the health benefits provided by Hot Topic represent a significant component of your compensation package. They also provide important protection for you and your family in the case of illness or injury.

Hot Topic offers a variety of benefit plans to eligible employees. The federal healthcare reform law requires that eligible members of an employer plan receive a Summary of Benefits and Coverage (SBC) for any medical and pharmacy plans available. The SBC is intended to provide important plan information to individuals, such as common benefit scenarios and definitions for frequently used terms. The SBC is intended to serve as an easy-to-read, informative summary of benefits available under a plan. SBCs and any revisions or amendments of the plans offered by Hot Topic are available by visiting our Hot Topic company intranet or calling the Benefit Advocates at (844) 481-9971.

CONTINUATION OF BENEFITS UNDER COBRA

If a qualifying life event occurs that causes you, your spouse, or your children to lose coverage under our group healthcare plan, you have a legal right under COBRA to purchase a temporary extension of group health coverage. Qualifying life events include reduction in work hours, termination of employment (except for gross misconduct), death of the employee, legal separation or divorce, or loss of eligibility for child coverage.

The purchase price of continuing coverage is the full cost of the premium for similarly situated active employees, plus 2 percent (50 percent in certain cases) to help pay for administrative costs. The period for which the coverage can be continued depends on the nature of the qualifying event. Employees or family members who otherwise would lose coverage must inform the COBRA Administrator of their election of COBRA coverage within 60 days of the qualifying event.

There is no waiting period, no exclusion for pre-existing conditions and no physical examination when electing continuation coverage. Any amounts already paid toward deductibles and coinsurance during the current year count under the continuation policy.

This policy statement is a brief description of the healthcare continuation plan and does not fully explain employees' rights under COBRA. You should read the COBRA notice you received when you first enrolled in the group health plan or the summary plan description for a fuller explanation.

MEDICARE PART D

Important Notice from Hot Topic About Your Prescription Drug Coverage and Medicare

Please read this notice carefully and keep it where you can find it. This notice has information about your current prescription drug coverage with Hot Topic, Inc. and about your options under Medicare's prescription drug coverage. This information can help you decide whether or not you want to join a Medicare drug plan. If you are considering joining, you should compare your current coverage, including which drugs are covered at what cost, with the coverage and costs of the plans offering Medicare prescription drug coverage in your area. Information about where you can get help to make decisions about your prescription drug coverage is at the end of this notice.

There are two important things you need to know about your current coverage and Medicare's prescription drug coverage:

1. Medicare prescription drug coverage became available in 2006 to everyone with Medicare. You can get this coverage if you join a Medicare Prescription Drug Plan or join a Medicare Advantage Plan (like an HMO or PPO) that offers prescription drug coverage. All Medicare drug plans provide at least a standard level of coverage set by Medicare. Some plans may also offer more coverage for a higher monthly premium.
2. Hot Topic, Inc. has determined that the prescription drug coverage offered by Hot Topic's medical plans are, on average for all plan participants, expected to pay out as much as standard Medicare prescription drug coverage pays and is therefore considered Creditable Coverage. Because your existing coverage is Creditable Coverage, you can keep this coverage and not pay a higher premium (a penalty) if you later decide to join a Medicare drug plan.

When Can You Join A Medicare Drug Plan?

You can join a Medicare drug plan when you first become eligible for Medicare and each year from October 15th to December 7th.

However, if you lose your current creditable prescription drug coverage, through no fault of your own, you will also be eligible for a two (2) month Special Enrollment Period (SEP) to join a Medicare drug plan.

What Happens To Your Current Coverage If You Decide to Join A Medicare Drug Plan?

If you decide to join a Medicare drug plan, your Hot Topic, Inc. coverage may be affected. See below for more information about what happens to your current coverage if you join a Medicare drug plan.

Since the existing prescription drug coverage under Hot Topic's medical plans are creditable (e.g. as good as Medicare coverage), you can retain your existing prescription drug coverage and choose not to enroll in a Part D plan; or you can enroll in a Part D plan as a supplement to, or in lieu of, your existing prescription drug coverage.

If you do decide to join a Medicare drug plan and drop your Hot Topic prescription drug coverage, be aware that you and your dependents may not be able to get this coverage back.

When Will You Pay A Higher Premium (Penalty) To Join A Medicare Drug Plan?

You should also know that if you drop or lose your current coverage with Hot Topic, Inc. and don't join a Medicare drug plan within 63 continuous days after your current coverage ends, you may pay a higher premium (a penalty) to join a Medicare drug plan later.

If you go 63 continuous days or longer without creditable prescription drug coverage, your monthly premium may go up by at least 1% of the Medicare base beneficiary premium per month for every month that you did not have that coverage. For example, if you go nineteen months without creditable coverage, your premium may consistently be at least 19% higher than the Medicare base beneficiary premium. You may have to pay this higher premium (a penalty) as long as you have Medicare prescription drug coverage. In addition, you may have to wait until the following October to join.

For More Information About This Notice Or Your Current Prescription Drug Coverage...

Contact the person listed below for further information. NOTE: You'll get this notice each year. You will also get it before the next period you can join a Medicare drug plan, and if this coverage through Hot Topic, Inc. changes. You also may request a copy of this notice at any time.

For More Information About Your Options Under Medicare Prescription Drug Coverage...

More detailed information about Medicare plans that offer prescription drug coverage is in the "Medicare & You" handbook. You'll get a copy of the handbook in the mail every year from Medicare. You may also be contacted directly by Medicare drug plans.

For more information about Medicare prescription drug coverage:

- Visit www.medicare.gov
- Call your State Health Insurance Assistance Program (see the inside back cover of your copy of the "Medicare & You" handbook for their telephone number) for personalized help
- Call 1-800-MEDICARE (1-800-633-4227). TTY users should call 1-877-486-2048.

If you have limited income and resources, extra help paying for Medicare prescription drug coverage is available. For information about this extra help, visit Social Security on the web at www.socialsecurity.gov, or call them at 1-800-772-1213 (TTY 1-800-325-0778).

Keep this Creditable Coverage notice. If you decide to join one of the Medicare drug plans, you may be required to provide a copy of this notice when you join to show whether or not you have maintained creditable coverage and, therefore, whether or not you are required to pay a higher premium (a penalty).

Date: July 1, 2020
Name of Entity: Hot Topic
Contact: Human Resources
Address: 18305 E San Jose Avenue, City of Industry, CA 91748
Phone: (626) 839-4681

PREMIUM ASSISTANCE UNDER MEDICAID & CHILDREN’S HEALTH INSURANCE PROGRAM (CHIP)

If you or your children are eligible for Medicaid or CHIP and you’re eligible for health coverage from your employer, your state may have a premium assistance program that can help pay for coverage, using funds from their Medicaid or CHIP programs. If you or your children aren’t eligible for Medicaid or CHIP, you won’t be eligible for these premium assistance programs but you may be able to buy individual insurance coverage through the Health Insurance Marketplace. For more information, visit www.healthcare.gov.

If you or your dependents are already enrolled in Medicaid or CHIP and you live in a State listed below, contact your State Medicaid or CHIP office to find out if premium assistance is available.

If you or your dependents are NOT currently enrolled in Medicaid or CHIP, and you think you or any of your dependents might be eligible for either of these programs, contact your State Medicaid or CHIP office or dial **1-877-KIDS NOW** or www.insurekidsnow.gov to find out how to apply. If you qualify, ask your state if it has a program that might help you pay the premiums for an employer-sponsored plan.

If you or your dependents are eligible for premium assistance under Medicaid or CHIP, as well as eligible under your employer plan, your employer must allow you to enroll in your employer plan if you aren’t already enrolled. This is called a “special enrollment” opportunity, and you must request coverage within 60 days of being determined eligible for premium assistance. If you have questions about enrolling in your employer plan, contact the Department of Labor at www.askebsa.dol.gov or call 1-866-444-EBSA (3272).

If you live in one of the following states, you may be eligible for assistance paying your employer health plan premiums. The following list of states is current as of January 31, 2020. Contact your State for more information on eligibility –

ALABAMA – Medicaid	
Website: http://myalhipp.com/	Phone: 1-855-692-5447
ALASKA – Medicaid	
The AK Health Insurance Premium Payment Program Website: http://myakhipp.com/	Phone: 1-866-251-4861
Email: CustomerService@MyAKHIPP.com	
Medicaid Eligibility: http://dhss.alaska.gov/dpa/Pages/medicaid/default.aspx	
ARKANSAS – Medicaid	
Website: http://myarhipp.com/	Phone: 1-855-MyARHIPP (855-692-7447)
CALIFORNIA – Medicaid	
Website: https://www.dhcs.ca.gov/services/Pages/TPLRD_CAU_cont.aspx	Phone: 1-800-541-5555
COLORADO – Health First Colorado (Colorado’s Medicaid Program) & Child Health Plan Plus (CHP+)	
Health First Colorado Website: https://www.healthfirstcolorado.com/	
Health First Colorado Member Contact Center: 1-800-221-3943/ State Relay 711	
CHP+: https://www.colorado.gov/pacific/hcpf/child-health-plan-plus	
CHP+ Customer Service: 1-800-359-1991/ State Relay 711	
FLORIDA – Medicaid	
Website: http://flmedicaidtprecovery.com/hipp/	Phone: 1-877-357-3268
GEORGIA – Medicaid	
Website: Medicaid https://medicaid.georgia.gov/health-insurance-premium-payment-program-hipp	
Phone: 678-564-1162 ext. 2131	
INDIANA – Medicaid	
Healthy Indiana Plan for low-income adults 19-64 Website: http://www.in.gov/fssa/hip/	Phone: 1-877-438-4479
All other Medicaid Website: http://www.indianamedicaid.com	Phone 1-800-403-0864
IOWA – Medicaid	
Medicaid Website: https://dhs.iowa.gov/ime/members	Medicaid Phone: 1-800-338-8366
Hawki Website: http://dhs.iowa.gov/hawki	Phone: 1-800-257-8563
KANSAS – Medicaid	
Website: http://www.kdheks.gov/hcf/default.htm	Phone: 1-800-792-4884

KENTUCKY – Medicaid		
Kentucky Integrated Health Insurance Premium Payment Program (KI-HIPP)		
Website: https://chfs.ky.gov/agencies/dms/member/Pages/kihipp.aspx	Phone: 1-855-459-6328	Email: KIHIPPPROGRAM@ky.gov
KCHIP Website: https://kidshealth.ky.gov/Pages/index.aspx	Phone: 1-877-524-4718	
Kentucky Medicaid Website: https://chfs.ky.gov/		
LOUISIANA – Medicaid		
Website: www.medicaid.la.gov or www.ldh.la.gov/lahipp		
Phone: 1-888-342-6027 (Medicaid hotline) or 1-855-618-5488 (LaHIPP)		
MAINE – Medicaid		
Website: http://www.maine.gov/dhhs/ofi/public-assistance/index.html	Phone: 1-800-442-6003	TTY: Maine relay 711
MASSACHUSETTS – Medicaid and CHIP		
Website: http://www.mass.gov/eohhs/gov/departments/masshealth/	Phone: 1-800-862-4840	
MINNESOTA – Medicaid		
Website: https://mn.gov/dhs/people-we-serve/children-and-families/health-care/health-care-programs/programs-and-services/medical-assistance.jsp		
Phone: 1-800-657-3739		
MISSOURI – Medicaid		
Website: http://www.dss.mo.gov/mhd/participants/pages/hipp.htm	Phone: 573-751-2005	
MONTANA – Medicaid		
Website: http://dphhs.mt.gov/MontanaHealthcarePrograms/HIPP	Phone: 1-800-694-3084	
NEBRASKA – Medicaid		
Website: http://www.ACCESSNebraska.ne.gov	Phone: (855) 632-7633	
Lincoln: (402) 473-7000	Omaha: (402) 595-1178	
NEVADA – Medicaid		
Medicaid Website: http://dhcfp.nv.gov	Medicaid Phone: 1-800-992-0900	
NEW HAMPSHIRE – Medicaid		
Website: https://www.dhhs.nh.gov/oii/hipp.htm	Phone: 603-271-5218	
Toll free number for the HIPP program: 1-800-852-3345, ext 5218		
NEW JERSEY – Medicaid and CHIP		
Medicaid Website: http://www.state.nj.us/humanservices/dmahs/clients/medicaid/	Medicaid Phone: 609-631-2392	
CHIP Website: http://www.njfamilycare.org/index.html	CHIP Phone: 1-800-701-0710	
NEW YORK – Medicaid		
Website: https://www.health.ny.gov/health_care/medicaid/	Phone: 1-800-541-2831	
NORTH CAROLINA – Medicaid		
Website: https://dma.ncdhhs.gov/	Phone: 919-855-4100	
NORTH DAKOTA – Medicaid		
Website: http://www.nd.gov/dhs/services/medicalserv/medicaid/	Phone: 1-844-854-4825	
OKLAHOMA – Medicaid and CHIP		
Website: http://www.insureoklahoma.org	Phone: 1-888-365-3742	
OREGON – Medicaid and CHIP		
Website: http://healthcare.oregon.gov/Pages/index.aspx		
http://www.oregonhealthcare.gov/index-es.html		
Phone: 1-800-699-9075		
PENNSYLVANIA – Medicaid		
Website: https://www.dhs.pa.gov/providers/Providers/Pages/Medical/HIPP-Program.aspx		
Phone: 1-800-692-7462		
RHODE ISLAND – Medicaid and CHIP		
Website: http://www.eohhs.ri.gov/		
Phone: 855-697-4347 or 401-462-0311 (Direct Rite Share Line)		
SOUTH CAROLINA – Medicaid		
Website: https://www.scdhhs.gov	Phone: 1-888-549-0820	
SOUTH DAKOTA - Medicaid		
Website: http://dss.sd.gov	Phone: 1-888-828-0059	

TEXAS – Medicaid		
Website: http://gethipptexas.com/	Phone: 1-800-440-0493	
UTAH – Medicaid and CHIP		
Medicaid Website: https://medicaid.utah.gov/	CHIP Website: http://health.utah.gov/chip	Phone: 1-877-543-7669
VERMONT– Medicaid		
Website: http://www.greenmountaincare.org/	Phone: 1-800-250-8427	
VIRGINIA – Medicaid and CHIP		
Medicaid Website: http://www.coverva.org/programs_premium_assistance.cfm	Phone: 1-800-432-5924	
CHIP Website: http://www.coverva.org/programs_premium_assistance.cfm	Phone: 1-855-242-8282	
WEST VIRGINIA – Medicaid		
Website: http://mywvhipp.com/	Toll-free phone: 1-855-MyWVHIPP (1-855-699-8447)	
WASHINGTON – Medicaid		
Website: https://www.hca.wa.gov/	Phone: 1-800-562-3022	
WISCONSIN – Medicaid and CHIP		
Website: https://www.dhs.wisconsin.gov/publications/p1/p10095.pdf	Phone: 1-800-362-3002	
WYOMING – Medicaid		
Website: https://wyequalitycare.acs-inc.com/	Phone: 307-777-7531	

To see if any other states have added a premium assistance program since January 31, 2020, or for more information on special enrollment rights, contact either:

U.S. Department of Labor
Employee Benefits Security Administration
www.dol.gov/agencies/ebsa
1-866-444-EBSA (3272)

U.S. Department of Health and Human Services
Centers for Medicare & Medicaid Services
www.cms.hhs.gov
1-877-267-2323, Menu Option 4, Ext. 61565

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According to the Paperwork Reduction Act of 1995 (Pub. L. 104-13) (PRA), no persons are required to respond to a collection of information unless such collection displays a valid Office of Management and Budget (OMB) control number. The Department notes that a Federal agency cannot conduct or sponsor a collection of information unless it is approved by OMB under the PRA, and displays a currently valid OMB control number, and the public is not required to respond to a collection of information unless it displays a currently valid OMB control number. See 44 U.S.C. 3507. Also, notwithstanding any other provisions of law, no person shall be subject to penalty for failing to comply with a collection of information if the collection of information does not display a currently valid OMB control number. See 44 U.S.C. 3512.

The public reporting burden for this collection of information is estimated to average approximately seven minutes per respondent. Interested parties are encouraged to send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Labor, Employee Benefits Security Administration, Office of Policy and Research, Attention: PRA Clearance Officer, 200 Constitution Avenue, N.W., Room N-5718, Washington, DC 20210 or email ebsa.opr@dol.gov and reference the OMB Control Number 1210-0137. OMB Control Number 1210-0137 (expires 12/31/2023)

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